My RLI Personal Action Plan

Making a Difference · RLI Capstone Session

Complete before leaving. This plan is yours to keep privately.
Participants should leave with a plan they can execute in the next 7 days.

Goal

Here is one thing I plan to do differently because of my RLI experience:

SMART Objective

SMART Element	My Response
Specific — *What exactly will I do?*	
Measurable — *How will I know progress occurred?*	
Achievable / Agreed to — *Is this realistic, and who must agree or support it?*	
Relevant / Result-oriented — *What result or impact should this create?*	
Time-framed — *What is the goal attainment date?*	

MY RLI PERSONAL ACTION PLAN · CONTINUED · PAGE 2 OF 3

Action Steps to Achieve This Goal

Helpful People or Tools

Who or what can help me achieve my goal?

Additional Training or Knowledge I May Need

Why This Matters

Who benefits if I follow through?

What will be different if I take this action?

Understanding Checkpoint

What must others understand before the change will stick?

MY RLI PERSONAL ACTION PLAN · CONTINUED · PAGE 3 OF 3

My First Step in 7 Days

My first step must be specific and calendar-ready.

Within 7 days, I will:

Date or deadline:

Accountability

Who I will tell:

When I will tell them:

When I will check back:

Story Connection

One sentence from my Impact Story that I can use while working this plan:

How I Plan to Celebrate My Success

Signature

Date

➜ Bring your plan to life.
Tell one person. Take your first step within 7 days. Your RLI journey continues with action.